

## **Custodial Re-bid Frequently Asked Questions**

### **Where and when will the bidding happen?**

All bidding will take place in Donhowe rooms 317/318.

- Monday, 6/22: 12:00 pm - 11:45 pm
- Tuesday, 6/23: 3:45 pm - 11:45 pm
- Wednesday, 6/24: 3:45 pm - 11:45 pm
- Thursday, 6/25: 3:45 pm - 11:45 pm
- Friday, 6/26: 5:00 am – 12:00 pm

### **When do I bid?**

A list with everyone's bidding times will be posted on-line at [www.facm.umn.edu](http://www.facm.umn.edu) and in muster rooms. Supervisors will also have a copy. Please check the list for your specific bid date and time.

### **How much time will I have to bid?**

The new areas will be posted by June 11. You should take time to review the areas and have several options in case your first choice has already been taken. When it's your time to bid, arrive at Donhowe early so you can check to see what positions are still open. Each teamster will have a five minute window in which to make their bid. A master tracking sheet will be maintained at 317 Donhowe. Updates will be posted outside the room for those waiting to bid. Updates will also be posted at least daily in FM's muster rooms.

### **What if I can't be there during my bid time?**

If your plans conflict with your bid time (e.g. vacation, doctor's appointment, etc.), then you will be allowed to fill out a proxy card which empowers another Teamster to bid for you. These cards must be signed and turned into your supervisor by June 17. A card is attached to this memo and available from your supervisor.

If you encounter an unplanned issue (e.g. sick, transportation issues, etc.), then you will be allowed to call in your bid selection into 612.624.7039, within your designated bidding slot.

If you or your proxy fail to show up or do not make a selection within your five minute window, you waive the right to bid and will be assigned an area at management's discretion.

### **Can I take a look at an area I'm interested in?**

If you are interested in looking at a bid area, you will need to contact and coordinate that with your supervisor. We will be working the details out with Custodial Supervisors.

**Will supervisors be moving?**

No.

**Will there be a project crew?**

We will be dedicating part of our workforce to completing projects. Cleaning assignments are larger so individuals won't have time to complete both project and standard work in an area.

**Will there be a third shift?**

We will have staff on all three shifts.

**Have customers been informed about changes to custodial standards?**

Before our new crews start, we will be communicating with the entire University about the changes.

**If we have positions funded by stimulus dollars and I am on a "stimulus" crew, what process will we follow if there's an opening on a regular budgeted crew?**

Openings will be filled on a master seniority basis.

**How will ties be split amongst classes?**

By alphabetical order.

**What if I've got other questions?**

Please speak with your supervisor.